

**ELK TOWNSHIP COMMITTEE**  
**Work Session Minutes**  
**April 15, 2014**

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Spring at 7:30PM.

The Open Public Meeting Notice was read.  
The Salute to the Flag was recited.

**ROLL CALL:** Present were: Mr. Barbaro, Mr. Poisker, Ms. Yenner, Mayor Spring, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Alice, Solicitor and Mr. Bitgood, Engineer. Mr. Marchei was absent.

**Approval of minutes** of April 3, 2014 Regular Meeting

Motion by Ms. Yenner to approve the minutes of April 3, 2014 Regular Meeting, seconded by Mr. Barbaro, motion carried with Mr. Barbaro abstaining.

**PUBLIC PORTION** on agenda items only:

Motion by Mr. Barbaro to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Mayor Spring asked if anyone had any question concerning the items on tonight's agenda to come forward at this time.

No one came forward.

Motion by Mr. Barbaro to close the public portion, seconded by Mayor Spring, all were in favor, motion carried.

**RESOLUTION:**

**R-38-2014** – Authorizing the Mayor to Execute a Treatment Works Approval Application (TWA) with NJDEP Relating to New Jersey American Water Company's Sewer Improvement Project on Aura Road – Phase II of Aura Development

Motion by Mayor Spring, seconded by Ms. Yenner to adopt and approve said Resolution, upon roll call motion carried

Roll Call:	Mr. Barbaro	No
	Mr. Poisker	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

**TOPICS:**

Justin Catando and Ryan Carr, from Commercial Utility Consultants (CUC) presented to committee and the residents background and information on their company and information on Government Energy Aggregation for residential units. They have specialized in rate and tariff analysis since 1975. Mr. Cantando explained CUC has created a proprietary on line auction platform for the purposes of procuring energy aggregation to save money in bulk. This process has been approved by the NJ DCA. He gave a brief framework of energy regulation. In its simplest form it is the separation of delivery and supply of electricity. Atlantic City Electric delivers electricity they do not supply it. There is a third party provider. If you do not choose a provider the state will choose one for you. There is a default rate set by the BPU. Third party suppliers must adhere to contract guidelines spelled out in the Government Energy Aggregation Act of 2003 and Title 14. There is a fixed rate that has to be lower or equal to the default rate. There is no fee for opting out at any time. The township will need to adopt an ordinance that is non-binding. After the adoption of the ordinance, CUC will hold an online auction. They will then do a community outreach and hold town hall style meetings for the residents. There is ample opportunity to be educated and to not participate. There is an informational section on their website for the residents.

To learn more go to [www.njaggregation.us](http://www.njaggregation.us) The money savings is approximately 15% each year. New homes will be able to opt-in at any time.

**GLOUCESTER COUNTY REPRESENTATIVE** – There was no representative present.

**PUBLIC PORTION:**

Motion by Mr. Barbaro to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Mayor Spring asked if anyone had any concerns they would like to bring to the township committees attention to come forward at this time.

Lori Murray, 655 Elk Rd., asked if a letter has been sent out to the resident next to Elephant Swamp Park concerning the dogs that run loose in the park.

Mrs. Pine, stated a letter has been sent out to the resident along with a copy of the ordinance.

Motion by Mr. Barbaro to close the public portion, seconded by Ms. Yenner, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Barbaro to Pay the Bills, seconded by Mr. Poisker, upon roll call motion was carried.

Roll Call:	Mr. Barbaro	Yes
	Mr. Poisker	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

Motion by Mr. Barbaro to adjourn, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 8:08 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC  
Township Clerk

RESOLUTION R-38-2014

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK  
AUTHORIZING THE MAYOR TO EXECUTE A TREATMENT WORKS APPROVAL APPLICATION  
("TWA") WITH NJDEP RELATING TO NEW JERSEY AMERICAN  
WATER COMPANY'S SEWER IMPROVEMENT PROJECT ON AURA ROAD –  
PHASE II OF AURA DEVELOPMENT

**WHEREAS**, New Jersey American Water is applying to the NJDEP for supplemental approval to their TWA permit approval to construct sewer infrastructure along Aura Road for Phase II of the Aura Development to include Block 29, Lots 28 & 29, Block 29.01 Lot 3, Block 31 Lots 2.02, 5.01, 7 and 22, Block 32 Lots 1-9 and Block 58 Lot 1; and

**WHEREAS**, the NJDEP requires the governing body to consent to the submission of the TWA Application prior to approval; and

**WHEREAS**, on May 3, 2013, the State of New Jersey, Board of Public Utilities, granted and approved a municipal consent to transfer the water and sewer utility service franchise from the Elk Township MUA to New Jersey American Water Company; and

**WHEREAS**, the approval of the municipal consent authorizes New Jersey American Water Company to construct, lay, maintain and operate the necessary mains, pipes and appurtenances for the rendering of water and sewer services for Phase II of Aura Development within Elk Township.


**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Elk, County of Gloucester, and State of New Jersey that the Mayor is hereby authorized to execute the Treatment Works Approval Application attached hereto.

**ADOPTED** at a regular meeting of the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey held on April 15, 2014.

TOWNSHIP OF ELK

  
PATRICK M. SPRING, Mayor

ATTEST:

  
DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro		✓		
Marchei				✓
Poisker	✓			
Spring	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on April 15, 2014 at 7:30 p.m. in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

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DEBORA R. PINE  
Township Clerk

# BILL APPROVAL

## April 15, 2014

### Bank Wires, Manual and Interim Checks

#### GENERAL ACCOUNT

1) Elk Township	14-00315	\$53,430.73
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#### ELMER ESCROW:

1) Federici and Akin, PA	14-00335	\$5,416.50
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TOWNSHIP OF ELK  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: SC Batch Type: C Batch Date: 04/15/14 Checking Account: CURRENT G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item	Description		Description				
14-00296	04/01/14	04/15/14 A0154	AMERICAN ASPHALT COMPANY, INC.		116 MAIN STREET				
		1	COLD PATCH ASPHALT	754.65	4-01- -034-252	Budget	Aprv	16	
				754.65	COLD PATCH				
14-00314	04/06/14	04/15/14 A0260	ATLANTIC CITY ELECTRIC		5 COLLINS DRIVE				
		1	STREET LIGHTS	13.53	4-01- -037-222	Budget	Aprv	23	
14-00314	04/06/14	2	STREET LIGHTS	15.47	STREET LIGHTING EXPENSE	Budget	Aprv	24	
14-00314	04/12/14	3	STREET LIGHTS	38.44	STREET LIGHTING EXPENSE	Budget	Aprv	25	
14-00314	04/12/14	4	STREET LIGHTS	8.57	STREET LIGHTING EXPENSE	Budget	Aprv	26	
14-00314	04/12/14	5	STREET LIGHTS	16.88	STREET LIGHTING EXPENSE	Budget	Aprv	27	
14-00314	04/12/14	6	STREET LIGHTS	35.38	STREET LIGHTING EXPENSE	Budget	Aprv	28	
14-00314	04/12/14	7	ELECTRIC	252.09	STREET LIGHTING EXPENSE	Budget	Aprv	29	
14-00314	04/14/14	8	STREET LIGHTS	7.87	ELECTRICITY	Budget	Aprv	30	
14-00314	04/14/14	9	ELECTRIC	580.23	STREET LIGHTING EXPENSE	Budget	Aprv	31	
				968.46	ELECTRICITY				
14-00292	04/01/14	04/15/14 A0359	AUTO SHINE CAR WASH		300 NORTH BLACK HORSE PIK				
		1	FEB SERVICE	18.00	4-01- -029-225	Budget	Aprv	11	
				18.00	MISCELLANEOUS				
14-00293	04/01/14	04/15/14 B0263	BROWNELLS, INC.		200 SOUTH FRONT STREET				
		1	PMAG RANGER PLATES,SLING ATTAC	56.56	4-01- -029-239	Budget	Aprv	12	
				56.56	REPAIRS TO EQUIPMENT				
14-00327	04/12/14	04/15/14 C0167	COMCAST		4-01- -037-224	Budget	Aprv	35	
		1	MONTHLY 09508-444918-01-2	134.85	TELEPHONE				
				134.85					
14-00297	04/01/14	04/15/14 D0203	DENNY SEPTIC & PORTABLE TOILET		598 JACKSON ROAD				
		1	MARCH 2014	140.00	4-01- -020-225	Budget	Aprv	17	
				140.00	MISCELLANEOUS				
14-00310	04/06/14	04/15/14 D0365	DOCUVAULT DELAWARE VALLEY,LLC		PO BOX 176				
		1	STORAGE	80.04	G-01- -120-101	Budget	Aprv	21	
					CLEAN COMMUNITIES				

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TOWNSHIP OF ELK  
Check Payment Batch Verification Listing

Page No: 2

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
			80.04				
14-00325	04/15/14 04/12/14	D0498 BRIAN J. DUFFIELD 1 CAMCO LITIGATION	11.77	95 N. MAIN STREET 4-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	33
			11.77				
14-00334	04/15/14 04/12/14	E0256 ELK TOWNSHIP SCHOOL DISTRICT 1 CLEANING AND SUPPLIES	320.40	900 CLEMS RUN 4-01- -020-242 CLEANING SERVICES	Budget	Aprv	40
14-00334	04/12/14	2 CLEANING AND SUPPLIES	86.00	4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	41
			406.40				
14-00333	04/15/14 04/12/14	F0253 FEDERICI & AKIN, PA 1 GENERAL ENGINEERING	1,430.00	307 GREENTREE ROAD 4-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	39
			1,430.00				
14-00272	04/15/14 03/23/14	G0150 GALL'S INC. 1 PANTS	39.99	24296 NETWORK PLACE 4-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	7
			39.99				
14-00285	04/15/14 03/26/14	H0275 HOME DEPOT 1 HOT POUR JOINT SEALANT	301.74	2735 ROUTE 42 4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	8
14-00303	04/01/14	1 DOORBELL, LIGHTS	75.94	4-01- -020-225 MISCELLANEOUS	Budget	Aprv	18
			377.68				
14-00291	04/15/14 04/01/14	H0350 STEVEN HUGHES 1 REIMBURSE TITLE	110.00	4-01- -029-225 MISCELLANEOUS	Budget	Aprv	10
			110.00				
14-00309	04/15/14 04/06/14	M0018 MAJESTIC OIL COMPANY, INC. 1 UNLEADED 4/3/14	1,139.73	2104 FAIRFAX AVENUE 4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	20
14-00329	04/12/14	1 4/9 DIESEL	733.10	4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	36
14-00329	04/12/14	2 4/10 UNLEADED	1,009.91	4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	37
			2,882.74				
14-00324	04/15/14 04/12/14	M0475 MUNICIPAL RECORD SERVICES 1 TRAFFIC TIXS, ATS CARBONLESS	1,276.00	106 WEST ATLANTIC AVENUE 4-01- -050-224 PRINTING OF FORMS	Budget	Aprv	32
			1,276.00				
14-00313	04/15/14 04/06/14	P0075 PARALLEL EDGE, INC. 1 MONTHLY BACKUP	102.87	126 E. BEECHTREE LANE 4-01- -043-223	Budget	Aprv	22

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TOWNSHIP OF ELK  
Check Payment Batch Verification Listing

Page No: 3

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item Description		Description				
			102.87	OFFICE SUPPLIES				
14-00258	04/15/14	Q0401 QUILL CORPORATION		PO BOX 94080				
03/16/14	1	POST ITS, INK CARTS,	109.56	4-01- -023-223	Budget	Aprv	1	
14-00258	03/16/14	2 BINDERS	35.02	OFFICE SUPPLIES	Budget	Aprv	2	
14-00258	03/16/14	3 TONER, PENS, TAPE, POST IT	140.06	EMERGENCY MANAGEMENT O E	Budget	Aprv	3	
14-00258	03/16/14	4 PAPER, CLIPS, TAPE, PADS, ETC	254.38	OFFICE SUPPLIES	Budget	Aprv	4	
14-00265	03/17/14	1 STORAGE BOXES	5.51	OFFICE SUPPLIES	Budget	Aprv	5	
14-00266	03/17/14	1 HEADPHONES	19.30	EMERGENCY MANAGEMENT O E	Budget	Aprv	6	
			563.83	OFFICE SUPPLIES				
14-00331	04/15/14	S0670 SUBURBAN PROPANE		PO BOX J				
04/12/14	1	4/12 PROPANE	274.41	4-01- -037-225	Budget	Aprv	38	
			274.41	PROPANE/NATURAL GAS				
14-00287	04/15/14	S0911 ROBERT SEIBERT		350 POPLAR AVENUE				
03/26/14	1	1ST QTR MEDICARE PART B	629.48	4-01- -026-222	Budget	Aprv	9	
			629.48	GROUP INSURANCE PLAN				
14-00294	04/15/14	T0390 THIS & THAT UNIFORMS		1500 S. NEW ROAD				
04/01/14	1	SHIRTS, CARRIERS, HATS	447.00	4-01- -029-233	Budget	Aprv	13	
14-00294	04/01/14	2 BELT, CUFFS, CASE, HAT, MACE, BOOTS	626.00	UNIFORM ALLOWANCE	Budget	Aprv	14	
14-00294	04/01/14	3 TIE, BELT, PANTS, NAME PLATE	390.00	UNIFORM ALLOWANCE	Budget	Aprv	15	
			1,463.00	UNIFORM ALLOWANCE				
14-00308	04/15/14	W0025 WASTE MANAGEMENT OF NJ, INC.		107 SILVA STREET				
04/06/14	1	CONTRACTUAL	18,290.34	4-01- -038-222	Budget	Aprv	19	
			18,290.34	CONTRACTUAL				
14-00326	04/15/14	W0300 WHEELABRATOR GLOUCESTER CO.		PO BOX 7247-6556				
04/12/14	1	TIPPING MARCH	10,361.94	4-01- -038-221	Budget	Aprv	34	
			10,361.94	TIPPING FEES				

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	22	41	40,373.01

There are NO errors or warnings in this listing.